**2023 Indiana State Leadership and Skills Conference**

**Code of Conduct**

1. Curfew is 11:00 pm. No pizza deliveries after 10:00 pm. School Advisors are responsible for making sure their students follow curfew.
2. Student Males/Females in rooms of opposite gender are NOT ALLOWED unless accompanied by an Advisor or Board Member! Must be in a Common Area NO EXCEPTIONS!
3. No one is to possess or consume alcoholic beverages or drugs in any form (except prescribed drugs). This includes all adults on trip.
4. Security – Each school will be responsible for their students/advisors.
5. Phones and movies WILL be shut off in the rooms. All charges that occur in rooms will need to be paid for prior to check-out and are the responsibility of the student, advisor or school.
6. Advisors must know where students are and where they are going at all times.
7. If something happens that becomes an issue for SkillsUSA INDIANA to handle, the advisor needs to be prepared to send the student home *immediately* at their expense.
8. No one will deface public property. *Any* damages to property or furnishings in hotel rooms will be paid for by the individual or school. Advisors should inspect the rooms upon registration for prior damage and before leaving for any damage to the room.
9. All participants stay in the room they are assigned.
10. THERE IS NO SMOKING IN ANY HOTELS!!! YOU WILL BE FINED A $400.00 CLEAN UP FEE FOR EACH OCCURRENCE. THIS WILL BE PAID FOR BY THE STUDENT, ADVISOR OR SCHOOL.
11. ALL HOTELS HAVE A NOISE COMPLAINT POLICY AND DEPENDING ON THE SITUATION YOUR GROUP COULD BE ASKED TO LEAVE. PLEASE BE CONSIDERATE.
12. ALL GUIDELINES SET BY THE NLSC CODE OF CONDUCT ARE ALSO IN PLACE.

My advisor has explained the Code of Conduct to me, and I fully understand all the rules and regulations (***students*** *please print and sign below*).

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 Student Name Printed Student Signature

As the Advisor, I understand the Code of Conduct and have explained it to my students

 (*please print and sign below*).

Advisor Name (PRINT): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 Advisor Signature Name of Career Center

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 Parent Signature Print Parent Name